

Kuna Days Food Vendor Rules and Regulations for 2020

Thank you for your interest in participating in 2020 Kuna Days on August 7th and 8th. There have been several changes to the policies and procedures, so please read the rules and regulations carefully. It will be your responsibility to make sure they are followed.

In order to reserve your vendor space this year your completed application and full payment will be required when submitted. You will be required to submit a full menu with pricing along with a copy of your Central District Health Department license. We will review your menu items and try limit duplications. Once a menu is approved, changes in items and prices and additions will not be permitted. The committee will reserve all rights to approval. If there are any questions please let us know prior to application submittal. We will reserve the right to accept or refuse any vendor application. Any previous participation will not guarantee any spot will be held for you unless the application and payment is received and approved.

Once your application is reviewed and accepted your check will be deposited. Your check will act as your acceptance if approved by your bank. If for any reason your check is not accepted by your bank on deposit your space will be given to someone else. The committee will reserve the right to make any future decision on your acceptance.

There will not be any refund issued once your check is deposited. Please make sure you have marked the correct size of booth space. If for any reason you elect to have a bigger space and find out you don't need it you will not be issued a refund for the difference in size.

All tents or canopies must be a professional design specifically designated for trade shows, fairs, and festivals. No "homemade or makeshift" structures made from PVC pipe, tarps, etc. will be allowed. If you have any questions on this please send a picture of your structure to the email address below for approval.

No refunds for weather cancellations to vendors. The Kuna Chamber of Commerce cannot guarantee weather conditions. Please make sure that your booth space is secured from any weather condition.

All power requirements must be listed on the application. You will be responsible to bring your own cords and you may be placed up to 100 feet from the outlet. If in any event your cords do not reach, we will not be able to move you. NO GENERATORS OR INVERTERS OF ANY KIND WILL BE ALLOWED.

No continuous water hook ups will be provided. There is a water spigot on site but you will be required to provide your own containers for filling. If you would like to bring your own hose to ease in this so you can hook up to your trailer that will be permitted but you will be required to remove your hose once the tanks are full. **You will not be able to have any hose hooked up at any time during the operating hours of the event.** Please keep in mind your fellow vendors may also need access to the water spigot.

No alcohol sales will be permitted by any food vendors.

Vendors can only sell from their booth. No strolling vendors allowed.

Vendors **will not** be able to remove or tear down their booths at any time during the event. Your booth must remain open at all times during event hours. You may begin teardown at 11 pm on Saturday, August 8, 2020.

*There will be no designated free parking for vendors. The parking lot may be used by the vendors (with donated fee) but it will be based on a first come/first serve basis along with the public. You will be able to have vehicle access to your booth spot on Friday up until 2 pm. Saturday you will have access in the morning until 8 am. Otherwise no vehicle will be allowed in the park for any reason. **All areas along 2nd St. will be no parking.** This is the road that runs next to the

ball fields between Linder and Ave B. If you park there your vehicle will be towed at your expense. You will not be asked to move the vehicle as we will not be able to provide this service.

Vendors must dispose of their trash in the large gray dumpsters along the perimeter of the park. It will be your responsibility for disposing of your waste or debris used at your booth. The green garbage cans placed around the inside of the park are for the patrons use. Please do not dispose of your trash in these cans. If we find vendors placing trash in these containers you will not be asked back in the future.

Vendors will be responsible for their own payments for any and all applicable sales tax. We will let you know when you will be able to go online and fill out your ST124 tax form. You will be required to bring a copy of this to the event. It will be your responsibility that all tax forms and requirements are met.

Vendors must submit a Certificate of Liability Insurance with the Kuna Chamber of Commerce, Kuna Days Committee and City of Kuna listed as additionally insured. \$1,000,000 liability insurance coverage REQUIRED of all food vendors.

All vendors must operate in a courteous and legitimate manner and keep their area clean, as well as all areas around your spots. All vendors' operations must be in accordance with all federal, state, and local statutes, regulations, and requirements. It is recommended that the vendor/exhibitor protect themselves fully with regard to any property loss, theft, or damage as a result of participating in this event. The Kuna Chamber of Commerce and City of Kuna, its officers, agents, employees, and other representatives shall not be held liable for, and they are hereby released from any liability for, any damage, loss, harm, or injury to the person or property of the vendor/exhibitor or any of its officers, agents, employees, or other representatives, resulting from theft, fire, water, weather, accident or other cause. The vendor/exhibitor shall indemnify, defend and protect the Kuna Chamber of Commerce and The City of Kuna from any and all claims, demands, suits, liability, damages, loss costs, attorney's fees and expenses of whatever kind of nature, which might result from or arise out of any action or failure to act on the part of the vendor/exhibitor or any of its officers, agents, employees, or other representatives.

Vendors will not be granted any exclusive rights to sell or exhibit their products or services in this event and none is implied verbally.

The Committee reserves the right to remove or prohibit vendors or items which are deemed objectionable and in their judgment may detract from the general character of the event. This reservation includes persons, things, conduct, printed matter, or anything which in the opinion of the Committee seems questionable.

If your application is accepted you will be notified in advance of your set up time. You must arrive and set up at this time so that others may set up around you.

Please if you have any questions or concerns please contact us prior to submitting your application.

Karri Keller, Kuna Chamber of Commerce, Kuna Days 2020

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